

IAP2 Certificate Training

Techniques for Effective Public Participation (Module 3 of the IAP2 Certificate in Public Participation Program)

26 and 27 February 2009
Sydney – Holiday Inn, Potts Point

*This training is
delivered in
partnership with:*



Course Description

This two-day module in IAP2's Certificate Program in Public Participation provides an introduction to a range of practical tools and techniques used at all five levels of IAP2's Public Participation Spectrum. It gives course participants an opportunity to try out or observe a number of specific techniques including World Cafe, Interviews, Resolving Conversations, Citizens Jury and Advisory Group.

It includes overviews of more than 20 tools and techniques tested and used by public participation practitioners around the globe. The course is suitable for beginning to intermediate level practitioners and those who want a review of basic group process techniques. Interactive exercises and practical tips are used to enliven the basic theory and reference materials presented throughout the two-day session and reinforce skills that participants can put to immediate use.

Students learn how to create effective forums for dialogue and how to avoid the many problems encountered in traditional public meetings. Students leave this module armed with a detailed student manual covering the course materials and IAP2 Tip sheets offering practical advice for selecting, using and evaluating a broad range of public participation activities.

Note: Planning for Effective Public Participation is a prerequisite for other IAP2 Certificate training.

Why Take This Course?

- To enable you to select tools and techniques for use at all levels of IAP2 Public Participation Spectrum
- To assist in selecting from the IAP2's Tools and Techniques Framework appropriate tools for a situation
- Apply various techniques to:
 - promote awareness by sharing information,
 - gather broad based feedback,
 - foster meaningful discussion,
 - facilitate agreement,
 - provide effective forums for public discussion.

About the IAP2 Certificate Program

The International Association of Public Participation (IAP2) Certificate Program in Public Participation covers the foundations of public participation. Developed in consultation with practitioners from around the world, the training provides useful tools for designing and implementing effective public participation programs. These tools are presented in an interactive and experiential learning environment, providing students with the opportunity to explore their own public participation challenges with the trainer and peers. Upon completion of each module, students receive credit from IAP2 to recognise their completion of that module and on completion of all three modules, students will be awarded a Certificate in Public Participation from IAP2.

Who Should Take This Course?

- Relative beginners currently working in the field of public involvement or stakeholder relations
- Seasoned professionals wanting to refresh or enhance their understanding of public participation.
- Individuals in any level of government, the private sector or a not-for-profit organisation where public participation plays a role.



Booking Form/ Tax Invoice
Techniques for Effective Public Participation - Two Day Module

26 & 27 February 2009
\$ 990 (incl GST \$90)

Please MAIL or email registration form to:

PlanCom Consulting
 PO Box 411, Potts Point
 NSW 2011
 Email: margaret@plancom.com.au

NAME:			
ORGANISATION:			
TITLE:			
MAILING ADDRESS:			
CITY:		STATE:	
POST CODE :			
PHONE:	()	FAX:	()
EMAIL:			
CONSIDERATIONS: special needs or dietary restrictions.			

PAYMENT INFORMATION

Electronic Funds Transfer BSB 112 879 Account Number 464 887 754

Please send an invoice for \$990 to the address above.

My cheque or money order for \$990 is in the mail.

CANCELLATION - No refunds will be provided for cancellations made less than 2 weeks prior to training. Cancellations made more than 3 weeks prior to training are subject to a 10% cancellation fee. Substitutions are possible but must be notified in advance.

TRAINING LOGISTICS - Full details on the training venue will be provided with registration confirmation. Please register early as classes will be limited to 25 participants. Lunch and refreshments are provided.

TRAINING CONFIRMATION

Your registration is only confirmed when you receive a confirmation notice from Margaret Harvie of PlanCom Consulting. If you have questions, please contact Margaret Harvie 0411 590 859

Please note: Full payment is required to reserve your seat in the training.